



ANNUAL MEETING

JUNE 21-22, 2001

OUR 43RD YEAR

**KELLOGG HOTEL &
CONFERENCE CENTER
AT MICHIGAN STATE UNIVERSITY**

**EAST LANSING,
MICHIGAN**



Photo courtesy of State Archives of Michigan

WELCOME

The Michigan Archival Association invites you to attend the annual meeting to be held at the Kellogg Center. MAA would like to acknowledge the generous support of the State Archives of Michigan, Michigan State University, and Herman Miller, Inc. A complete list of sponsors will be available in the registration packet at the conference.

REGISTRATION INCLUDES:

- All sessions and the Friday workshop
- Michigan Historical Center/State Capitol tour
- Continental breakfast and buffet lunch both days
- Ice cream social on Friday afternoon

All sessions and meals will be held at the Kellogg Center. A tour of the W.J. Beal Botanical Garden is available for an additional fee of \$2.00. Lugnuts baseball tickets are available for an additional \$7.00. Advance registration is required for tours, the Friday workshop, and the Thursday evening baseball game as capacity is limited.

MAC WORKSHOP

This year MAA is pleased to offer a pre-conference Midwest Archives Conference workshop on Wednesday, June 20, on appraisal and acquisition for an additional fee. Please see the enclosed flyer for more information and registration.

LODGING INFORMATION

- Standard room, 1-2 people — \$89 per room
- Price does not include tax.
- Check-in is 4:00 p.m. Check-out is noon.
- Reservations may be made by calling (517) 432-4000 or (800) 875-5090. Please mention that you are staying as part of the MAA conference.
- Refunds are given only if reservations are cancelled 48 hours prior to arrival.
- The group block of rooms will be released to the public on May 21, 2001.
- Parking, \$5, is waived for overnight guests.

INFORMATION

Information on the door prizes, raffle, Lugnuts, and keynote speaker can be found on the back page.

For session information:

- Mark Coir, Co-chair, Program Comm.
(248) 645-3154, mcoir@cranbrook.edu
- Whitney Miller, Co-chair, Program Comm.
(517) 355-2330, millerwh@msu.edu

For all other conference information:

- Mary Zimmeth, Chair, Local Arrangements Comm., general, (517) 373-1418, zimmethm@state.mi.us
- Sandy Eklund, Local Arrangements Comm., registration, (313) 884-5601, aa6699@wayne.edu
- Caryn Wojcik, Local Arrangements Comm., entertainment (517) 241-1404, wojcick@state.mi.us

THURSDAY, JUNE 21, 2001

9:00 a.m. - 10:30 a.m.

Continental breakfast and registration

10:30 a.m. - 11:45 a.m.

Preservation of Software-Dependent Electronic Records

Caryn Wojcik, Chair
State Archives of Michigan

- Reagan Moore, PhD, San Diego Supercomputer Center

Celebrating Our Legacies: Planning Historical Anniversaries and Commemorative Events

Lauren Kata, Chair
Walter P. Reuther Library

- Kerry Chartkoff, Capitol Archivist; and Director, Capitol Tour Services
- Jean Dodenhoff, Grosse Pointe Historical Society
- Patrice Merritt, Detroit 300 Business Recognition Committee

12:00 noon - 1:45 p.m.

Lunch

Followed by general business meeting,
MAA board elections, door prizes, and raffle

2:00 p.m. - 3:15 p.m.

Michigan's Records Management Application (RMA) Pilot Project

Marcus Robyns, Chair
Northern Michigan University

- Jim Kinsella, Michigan Records and Forms Management
- Caryn Wojcik, State Archives of Michigan

Ethics of Professional Practice: LIVE, Up-Close and Personal

John Gibson, Chair
Burton Historical Collection

- Roman Godzak, Archdiocese of Detroit
- David Poremba, Burton Historical Collection
- Geoffrey Reynolds, Joint Archives of Holland

3:30 p.m. - 4:45 p.m.

Reflections on Replevin: History for Sale on e-Bay

Mark Coir, Chair
Cranbrook Archives

- Laura Ashlee, State Historic Preservation Office
- John Halsey, State Archaeologist

FRIDAY, JUNE 22, 2001

8:00 a.m. - 9:00 a.m.

Continental breakfast and registration

8:30 a.m. - 11:30 a.m.

Michigan Historical Center/State Capitol Tour

8:30 a.m. - 10:15 a.m.

W.J. Beal Botanical Garden Tour

10:30 a.m. - 11:45 a.m.

Expanding our Experiences: Non-Traditional Records in Non-Traditional Archives

Jim MacLean, Chair
Local History Collection, Lansing Library and Information Center

- John D. Shaw, G. Robert Vincent Voice Library, Michigan State University Libraries
- Terry Hoover, Henry Ford Museum & Greenfield Village
- Cathy Price, Cranbrook Archives

12:00 noon - 1:45 p.m.

Lunch

Sandra Sageser Clark
Director, Michigan Historical Center

"History, Arts and Culture—Getting it Together"

2:00 p.m. - 3:15 p.m.

What Do We Really Need to Keep?

Whitney Miller, Chair
MSU Archives and Historical Collections

- Mimi Dionne, Michigan Records and Forms Management
- Carl Lee, MSU Archives and Historical Collections
- Terry Shaffer, Michigan State University Museum

Workshop—The Archivist as Educator: Teaching Historical Research Methods and Critical Thinking Skills

- Sharon Carlson, Western Michigan University
- Marcus C. Robyns, Northern Michigan University

3:15 p.m. - 4:30 p.m.

***Ice Cream Social -
build your own sundae, cone or float!***

SESSION DESCRIPTIONS

THURSDAY, JUNE 21

Preservation of Software-Dependent Electronic Records

The San Diego Supercomputer Center has received funding from the National Historical Publications and Records Commission (NHPRC) to develop and test models for preserving software-dependent electronic records. This session will explain the methodology and goals of their research.

Celebrating Our Legacies: Planning Historical Anniversaries and Commemorative Events

Each of us belongs to a "community" rich in culture, ethnic diversity, politics, industry and commerce. Our "community" may be large or small; a city, town or neighborhood; a building or historical district; a profit or not-for-profit institution; or a geographic area noted for its contribution to the community at large. As citizens, we love the ritual of celebration and relish in the milestones associated with anniversaries. The panel will discuss their involvement in planning and implementing historical celebrations and will provide a myriad of solutions and suggestions to assist you in planning your own events.

Michigan's Records Management Application (RMA) Pilot Project

The State of Michigan has received funding from NHPRC to purchase and test a Records Management Application with a small group of users. The pilot project will evaluate if this software can improve the way electronic records are retained and destroyed, and if the users will see any benefit in the way that the software impacts their daily work. This session will discuss the goals of the project and will include a demonstration of the software.

Ethics of Professional Practice: LIVE, Up-Close and Personal

On what basis do you accept a collection that might really belong in another archive? Should you accept big collections when you are understaffed and have a large processing backlog? The panel will respond to several ethical dilemmas and discuss their reasoning. The audience will be encouraged to participate and comment.

Reflections on Replevin: History for Sale on e-Bay

The speakers will discuss their personal experiences with the theft of historical items, the sale of materials on the Internet or through auction houses, and the process of recovering stolen material.

FRIDAY, JUNE 22

Michigan Historical Center/State Capitol Tour

Registrants should meet in the lobby of the Kellogg Center. Vans will leave for the Michigan Historical Center at 8:30 a.m. The first stop will be the State Archives of Michigan, where documents will be on exhibit in the reading room. A short guided tour of the Michigan Historical Museum will begin at 9:30 a.m. At 10:30 a.m., Kerry Chartkoff, Capitol Archivist, will guide participants through the public areas of the Capitol, including the House and Senate galleries. Vans will return back to the Kellogg Center at approximately 11:30 a.m. Limit 30.

W.J. Beal Botanical Garden Tour

The W.J. Beal Botanical Garden has served as an outdoor laboratory for the study and appreciation of plants since 1873. More than 5,000 different kinds of plants can be found on the five-acre site. This tour will emphasize the history of the garden. Registrants should meet in the lobby of the Kellogg Center no later than 8:30 a.m., and the group will walk the short distance to the garden. The tour will end at 10:15 a.m. The fee is \$1.00 for students (with ID) and \$2.00 for non-students.

Expanding our Experiences: Non-Traditional Records in Non-Traditional Archives

The speakers will address the value, care, and use of non-traditional records and some of the institutions where these records are housed. In this session, architectural, sound/voice, and engineering/scientific records will be discussed.

What Do We Really Need to Keep?

This will be a lively panel discussion (with audience participation) about the nature and volume of modern records. The question is "What do we really need to keep to insure that we have adequately documented the historical record as well as providing reasonable intellectual and physical accessibility to that information?"

The Archivist as Educator: Teaching Historical Research Methods and Critical Thinking Skills

This workshop will present the draft of a workbook designed to assist archivists and educators in the instruction of basic historical research methods and critical thinking skills. Session presenters will first review the workbook, defining its structure and concepts. Then, participants will be guided through a practical exercise using the workbook. Limit 25.

DOOR PRIZES AND RAFFLE

In addition to contributions from archival institutions, this year's door prizes include items donated by local Lansing merchants and cultural institutions. Tickets will be distributed at lunch on Thursday, June 21.

The grand prize for this year's raffle held during the MAA business meeting will be an Aeron chair. Herman Miller, Inc. has generously donated this unique work chair. It has a mesh seat and back, and a large tilt mechanism for adjustability. Made in three sizes, the chair allows an individualized fit for adults from 4' 8" to 6' 2". The chair is also designed to fit a variety of postures to support the varied tasks performed during the workday from intense work to formal meetings to relaxed conversations. One medium size B chair will be on display during the conference. The winner will be measured and receive their chair later. All proceeds from the raffle go to MAA's contribution to Michigan History Day. Raffle tickets are \$5 each or 5 tickets for \$20 and will be on sale at the registration desk. ***Must be present to win.***



LANSING LUGNUTS BASEBALL GAME

Since 1996 the Class "A" Lansing Lugnuts (a Chicago Cubs affiliate) have been entertaining families with fun seasons of baseball within the Midwest League. Vans will leave the Kellogg Center lobby at 6:15 p.m. Directions will be provided for those wishing to drive on their own. Game time is 7:05 p.m. Tickets are \$7.00 per person (kids under 2 are free). Food and drink are available at the ballpark, and are not included in the ticket price. Please complete the enclosed ticket order form and send with a separate check payable to MAA to the address on the order form if you are interested in attending.

State Archives of Michigan
717 W. Allegan
Lansing MI 48918-1837

KEYNOTE SPEAKER:

SANDRA SAGESER CLARK

In this year's State of the State speech, Governor Engler proposed that Michigan consolidate the resources of the Library of Michigan, the Michigan Historical Center, the Mackinac Island State Park Commission, underwater preserves, and the Michigan Film Office under a single agency devoted to state-wide preservation and legacy issues. Sandra Clark, the director of the Michigan Historical Center, will discuss the development of the proposed new department in her talk entitled "History, Arts and Culture—Getting It Together"

Sandra Clark studied Canadian and U.S. history at Michigan State University and taught both subjects at Plattsburgh State University College of New York and at Michigan State. Her B.A. and M.A. are from Michigan State. She served as publications officer and editor of *Canada Today/d'Aujourd'hui* at the Canadian Embassy in Washington, D.C., before returning to Michigan to become editor of *Michigan History Magazine*. She held that position for nine years, then became deputy director of the Michigan Travel Bureau in the Department of Commerce. In September 1991 she returned to the Department of State as director of the Michigan Historical Center. She is president of the American Association of State and Local History, chair of the Michigan State Historical Records Advisory Board, past president of the Michigan Museums Association, and serves on the boards of the Nokomis American Indian Cultural Learning Center in Okemos and the Wayne State University Press Great Lakes Books Series.